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How do the C4C commitments and CDP questionnaire map together?

References in black are to the [CDP Investor questionnaire](#). This is what is used by companies who receive the CDP Investor information request, or by companies which choose to voluntarily disclose to CDP without having received an information request.

References in blue are to the [CDP Supply Chain module](#) information request. This additional module is completed in addition to the main questionnaire by companies who receive the CDP Supply Chain information request from one or more of their customers – some C4C companies will fall into this group. However this additional reporting module is at present not open to companies who did not receive a customer request.

Caring for Climate Commitment	Comments
Commitment 1 Take further practical actions to improve continuously the efficiency of energy usage and to reduce the carbon footprint of our products, services and processes	CDP requests information on energy reduction initiatives in the question set 3.3 (3.3a-c). Information is requested in terms of GHG emission reductions rather than in energy units. See guidance document. Question set 3.2 asks “Does the use of your goods and/or services directly enable GHG emissions to be avoided by a third party?” Supply chain Module 4.1 asks “Please list measures (completed or planned) to reduce GHG emissions in the lifecycle of groups of products or individual products, including an estimate of the possible reductions for each initiative” Yearly figures for corporate emissions are collected via question set 8 and 15.
to set voluntary targets for doing so, and to report publicly and annually on the achievement of those targets in the Global Compact’s Communication on Progress (COP).	Question set 3.1
Commitment 2 Build significant capacity within the organizations to understand fully the implications of climate change for business	Question sets 5 & 6 on risks and opportunities. Question set 2.1
and to develop a coherent business strategy for minimizing risks and identifying opportunities.	Question set 2.2, question sets 5 & 6 on risks and opportunities

<p>Commitment 3 Engage more actively with own national governments, inter-governmental organizations and civil society to develop policies and measures to provide an enabling framework for business to contribute effectively to building a low-carbon and climate-resilient economy.</p>	<p>Question set 2.3. NB civil society is not covered by this question.</p>
<p>Commitment 4 Continue to work collaboratively with other enterprises both nationally and sectorally, and along the value-chains, to set standards and take joint initiatives aimed at reducing climate risks, assisting with adaptation to climate change and enhancing climate-related opportunities.</p>	<p>“..along value chains” can be covered by Supplier Module question sets 3 and 2.1.</p> <p>Can be covered by question sets 5 & 6 on risks and opportunities and question set 2.2 on strategy.</p>
<p>Commitment 5 Become an active business champion for rapid and extensive climate action, working with peers, employees, customers, investors and the broader public.</p>	<p>This might be an action that follows on from identification of an opportunity (question set 6) to become a leader in tackling climate change.</p> <p>It could also be an outcome of incorporating climate change in the business strategy (2.2a).</p> <p>Supply Chain Module questions 2 & 3 are additional opportunities where companies could describe work that they are doing on engaging with customers and suppliers.</p>

How do the timings of each process map together?

The full window for disclosure to CDP is 1st February to mid October each year. However many companies will need to confine themselves to narrower reporting windows in order to stay in compliance with CDP programs that they participate in.

The reporting period for companies participating in the CDP Investor program runs from 1st February to 31st May, although it is sometimes possible to get an extension into June on request by contacting CDP. Similarly the reporting period for companies participating in the CDP Supply Chain program runs from 1st April to 31st July, although it is sometimes possible to get an extension into August. After these dates, submissions by companies will not be scored by CDP and will not be included in program reports.

However, CDP keeps its online reporting system open until mid October each year to allow additional companies to make voluntary disclosures. Disclosures made outside the

program dates are not scored or featured in CDP reports but can be viewed via the CDP website if the disclosures have been made publicly.

Companies with a COP-Climate date outside the relevant CDP reporting window may refer to their most recent CDP response in a COP-Climate or, if they are about to respond to CDP for the first time, they can contact Caring for Climate to let them know that they intend to submit a response to CDP shortly and will provide more details of the submission in due course.

Companies which respond to CDP and also intend their response to be used as a COP-Climate should notify Caring for Climate of the submission to CDP, and of their intention that this submission should also be considered to be a COP-Climate.

For more information please contact:

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